



Native Child and Family Services of Toronto

Native Child and Family Services of Toronto is an Aboriginal, community controlled multi-service agency. Our mission is to provide support, ensure safety and enhance the quality of life for Aboriginal families, children, and youth within the greater Toronto area. Our agency works within a holistic framework, which builds on individual and family strengths, and engages clients as partners in identifying issues and their solutions.

Elder and Senior Wellness Coordinator

Classification:	Regular Full-Time	Salary Range:	\$39,636 - \$64,646
Hours:	35 hrs/wk.	Location:	Aboriginal Child and Family Centre – East

NCFST is committed to staffing a workforce representative of the Aboriginal population we serve. We encourage First Nations, Metis and Inuit applicants to apply and to please self-identify in their cover letter.

Main Responsibilities

The Elder and Senior Wellness Coordinator is responsible for:

1. Providing fair, respectful and culturally relevant service to Aboriginal seniors and community Elders across the city of Toronto, consistent with the mission, vision, and values of Native Child and Family Services of Toronto.
2. Receiving requests and referrals from NCFST's centralized Intake/ Screening Team.
3. Identifying concrete goals and objectives and appropriate internal and external resources to meet the identified needs of community members.
4. Providing frequent in-home visits and appointment support.
5. Outreaching, assessing, recruiting and overseeing senior peer mentors to support in-home visits and decrease social isolation for community seniors/Elders.
6. Supporting in the development of a circle of care for Elders/seniors in need of additional support.
7. Developing and maintaining a list of services unique to the needs of Aboriginal seniors/Elders.
8. Providing on-going service coordination and ensuring quality of service to community members through monitoring of all service providers.
9. Compiling reports and statistical data into the case management database.
10. Participating in community events and engaging community members on an on-going basis to determine a priority list of services.
11. Responding to requests for agency information, engaging with formal and informal collaterals and case consultations.
12. Identifying and referring cases to the appropriate internal and/or external resources and supports and providing necessary information to referee.
13. Attending transfer or other case conferences, as required.
14. Supporting with crisis management.
15. Providing advocacy, when needed, to ensure community member's interests, choices, and rights are heard and respected.
16. Developing and facilitating group programming across the agency locations based on the needs of community members.
17. Participating, as a team member, in team events, and providing support when necessary.
18. Engaging in events and public awareness activities related to the program and the issue of senior/elder isolation and supports.
19. Performing other related duties as required.

What we are looking for:

- Diploma of Social Work, Geriatric Care, PSW or equivalent post-secondary education in a related field.

- 1 to 2 years of relevant experience.
 - Alternatively, a combination of education and experience will be considered.
 - Senior/Elder Care experience is required.
 - Produce a clear Vulnerable Sector Police Record Check.
 - Knowledge and awareness of First Nations, Inuit and Metis cultures and traditions.
 - Ability to develop excellent working relationships with internal resources and external service agencies.
 - Time management skills and ability to work under the pressure of tight time frames.
 - Effective counselling and crisis intervention skills.
 - Excellent communication skills, both oral and written, to accurately document all case notes.
 - Coordination skills to effectively manage services provided to clients.
 - Computer skills to utilize all required applicable computer software.
 - Demonstrated understanding, and commitment to, integrating the Native Child and Family Services of Toronto Mission and values in to practice, service and relationships.
 - Demonstrated understanding of workplace Health and Safety practices and understanding of an employee's responsibility under current legislation.
 - Ability to work effectively with all levels of staff, to maintain effective communication and working relationships, demonstrating strong interpersonal skills, tact, sensitivity and build strong internal relationships.
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If you are interested in this job opportunity, please apply by clicking [APPLY HERE](#) on or before **April 26, 2021**

We are dedicated to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. As such, NCFST will make accommodations available to applicants with disabilities upon request during the recruitment process.

We thank you for your interest, however, only those applicants selected for an interview will be contacted.